



This is your periodic update on all things EDMS, DEQ’s Electronic Document Management System. Stay updated on the EDMS Redesign Project status, timelines, and latest news.

How we are using the feedback from the EDMS Redesign Opinion Survey

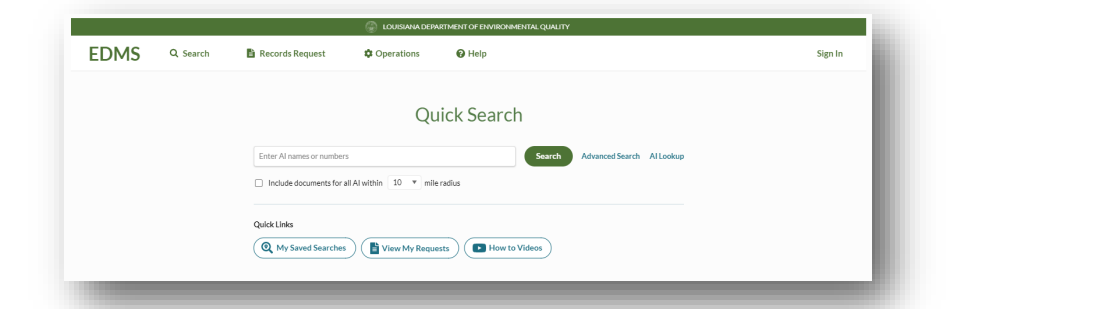
In the survey conducted in July-August, participants provided useful feedback on new features, input on the look and feel, and other valuable ideas to make EDMS better. The project team plans to implement some of the changes based on this feedback and will incorporate other changes in future phases of the project.

Feedback	# of Mentions	How the Project Team is Addressing
Desire for a more condensed grid view of the search results (similar to current) instead of column data, allowing the user to see more results	~36	We added an option to allow the end user to choose a results screen view - either a grid/condensed version or a more detailed column of information.
Make the important elements on the screen more prominent , such as Date, AI Number, search terms, and keywords.	~29	We are designing the layout to easily find important elements on the screen, such as Date and AI. As for bolding key words and search terms, we are looking into this feature and will add it as a consideration in
Add a filter for "Date Range."	~19	This option has been incorporated into the
Add the ability on the Advanced Search screen to do wild card searches and searches with "near" spelling in Document Description field.	~8	The different options for a wild card type of search will include the ability to select: "All Words," "Any Words," or "Exact Phrase." We are also considering options for
Enhance the ability to download search results into Excel .	~6	Currently, EDMS downloads search results into a .csv format. We designed the future downloads to be in the .xlsx format.

Several respondents commented on adding a full text search feature. Implementing this type of search presents unique challenges related to the way EDMS documents are currently stored (as TIF files), as well as document-specific limitations that must first be considered. Considerations include readability, especially of historical documents, data accuracy and quality, and usability of search results. So while not part of this project, it is certainly something we will consider for future EDMS enhancements.

What we are currently working on

- Working on an EDMS logo and branding—stay tuned for a sneak peek in the next issue!
- Designing the look and feel of the new EDMS—see below for an idea of what the UI may look like.



- Confirming features, functions, and timing of project—the project team is in the midst of confirming and designing what will be delivered.
- Outlining videos for training and communication—we are planning to roll out an introduction to EDMS video and training videos for EDMS.

Want to learn more?
Stay tuned for project updates on the EDMS homepage and periodic articles in the *Discover DEQ* Newsletter.

Have a topic or question for the EDMS Redesign Team? Send us an email at edmsquestions@la.gov.